

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend the monthly meeting of Harden Village Council, to be held on **Thursday 13th February, 2020** at 7.15pm in Harden Memorial Hall.



Clerk to the Village Council

8th February, 2020

AGENDA

1. **Apologies for Absence**

To consider apologies offered.

2. **Disclosure of Interest**

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. **Minutes of Meetings (previously circulated to Members)**

- a) To agree and sign the minutes of the Village Council monthly meeting held on 9th January, 2020.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).
- c) To receive minutes from the Neighbourhood Plan Project Team meeting, held on 13th January, 2020.

4. **Public Representation**

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. **Planning Matters**

To formulate observations relating to the following applications: -

- a) 20/00194/HOU - First floor extension, rear dormer, velux windows to front and associated works at 35 Effingham Road, Harden.

- b) 19/05007/MAF - Continuation of recycling construction and demolition waste and the restoration of the quarry at Midgeham Cliff End Quarry, Ryecroft Road, Harden.
- c) 20/00292/HOU - Two storey side extension at Harden Brow Farm, Keighley Road, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6. Climate Emergency

To receive and review an outline climate crisis communications & engagement plan prepared by Cllr Townsend (circulated separately). To also note reference to the allocation of budget in 2020/21 by Bradford Council towards: -

- Supporting community groups to take part in projects in their areas to cut carbon, increase biodiversity and switch to renewable energy (£360,000).
- Roll out of further 20mph zones in the district (£140,000).

To consider appropriate actions arising.

7. Traffic & Transport Update

To discuss a Harden Traffic Study report provided by Met Consultancy Group and a summary document prepared by Cllr Townsend (both circulated separately). To receive an update following a recent meeting with Bradford Council Highways. To consider appropriate actions arising.

8. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

9. Yorkshire Local Councils Associations

To consider attendance at the Yorkshire Local Councils Associations (YLCA) Spring Conference being held on Saturday, 28th March at The Holiday Inn, Ossett.

To authorise or otherwise related expenditure (booking fee £120 per delegate).

10. Correspondence (see Appendix 2)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from the Shipley Area Co-ordinator re. the Bingley Rural Parish Council Partnership.
- b) Email response from Bradford Council re. planning enforcement at the Keighley Road development.
- c) Email from a resident re. climate change events.

11. Financial Matters

a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100727	£9	Mileage
Bradford MDC	100728	£802.48	Salary payment
Matthew Maddison	100729	£25	Winter maintenance
Information Commissioner's Office	100730	£40	Data protection registration fee
Met Engineers Limited	100731	£10,608	Traffic and transport study

b) To authorise the Clerk's overtime claim (3.5 hours for NDP meeting).

c) To note the following trial balances: -

Harden Village Council				
1st February 2020				
Item	Budget 2019/20	Expenditure to date	Budget Remaining	Forecast Shortfall (-) / Surplus (+)
Staff Costs	8,500	7,094	1,406	-850
Travel	300	105	195	50
Subscriptions	1,400	1,426	-26	-66
Insurance	500	440	60	22
Audits	200	293	-93	-93
Newsletter	850	240	610	370
Website	825	980	-155	-1,000
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	3,000	3,541	-541	-475
Training	750	230	520	395
Repairs	100	65	35	0
Stationery	200	201	-1	-50
PC equipment	250	677	-427	-427
Small grants	1,000	325	675	500
Horticulture	750	695	55	5
Projects & Assets	18,575	1,944	16,631	6,000
S 137	300	76	224	175
Other	125	0	125	125
	38,625	18,333	20,292	5,681

d) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	38,891.42	
Less: expenditure to date	(19,960.46)	(incl. VAT)
Total:		37,336.88

Bank account balances 1 February 2020

Community Account	27,243.03	
Business Account	10,208.85	
Less: unpresented cheques	115	
Add: unbanked cash	0	
Total:		37,336.88

12. Attendance at Meetings

To note the next meeting of the Bingley Rural Parish Council Partnership is provisionally set for Monday, 9th March at 7pm.

13. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

14. Next Meeting

To confirm the date of the next monthly Village Council meeting as 12th March, 2020 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	December 2019	Preferred site not supported by Bradford MDC. Cllrs Bryan and Macdonald mapping potential other sites. Unsupportive response received from Cllr Ferriby and the Chair of the Friends of St Ives. Cllr Bryan to respond to the Friends of St Ives re. ecological allotments. Cllr Townsend to contact a Conservation Officer.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	December 2019	Meetings arranged for 13 th January, 24 th February and 6 th April. Applications for Technical Assistance (Housing Needs Assessment) and grant support (Design Code) approved by Locality.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2019	To consider fit out after renovation. Contact made with Addingham Civic Society re. fit out.
Benches	Replacement of village benches on rolling programme.	Clerk & Cllr A Macdonald	December 2019	Benches and fixings received. First bench installed. Two others require new concrete strip foundations (to be completed weather permitting).
Traffic Study	Commission traffic survey(s) and expert recommendations	Clerk	December 2019	Traffic counts completed and survey data collated. Draft report expected 24 th January 2020.
Bingley St Ives	To consider registering the Estate, or parts thereof, as an Asset of Community Value.	Clerk & Chair	January 2020	Response sent to Bradford Council Estates Officer.

Appendix 2: Correspondence

Email from Shipley Area Co-ordinator's Office

Sent: 14 January 2020

Subject: Bingley Rural PC Partnership Meeting

All,

Please find attached the notes from our Bingley Rural Parish Council Partnership meeting yesterday evening.

We have **provisionally** set a date and time for our next meeting of Monday 9th March at 7pm. However I have noted that attendance at the last couple of meetings has been low and therefore please could you let me know –

- If these meetings are at an inconvenient time or day
- If these meetings are not proving useful for you

Please be honest!

Those present yesterday stated the positives of being able to meet on a regular basis with other parish councillors in the ward, together with the Police Ward Officer, Neighbourhood Service Ward Officer and Neighbourhood Warden. If others feel differently, perhaps we need to find another way of keeping in contact.

Looking forward to hearing what you think. Thanks.

Regards,

Wendy Fisher

Ward Officer, Shipley Area Co-ordinator's Office

Email from Bradford Council Planning Department.

Date: Thursday, 30 January 2020

Subject: RE: Skipton Properties Development - Keighley Road, Harden

Good Morning Mr Eastwood,

Unfortunately I have not been involved in this site to date and it is in fact a colleague, Dan de Tute, that has investigated. Dan is currently away from the office on leave until next week so I will ask him to provide a full update upon his return.

I am aware that Dan has been considering issues raised regarding ground works and levels which will include consideration of the height of dwellings however the concerns regarding a path appears to be a new matter. This being the case an officer will visit this week and make an assessment. If you have any questions in the meantime please contact me.

Regards

Enforcement Officer, Development Services

Email from a resident

Date: Wednesday, 29 January 2020

Subject: Climate Emergency

Dear Sir,

Councillor Falek Ahmed approached me last week at the Tittle Tattle Teashop, to discuss the Council's initiative on the Climate Emergency.

As the two churches in the village have sponsored different types of community events over the years she wondered whether there would be any interest in holding an exhibition on climate change, at one or both of the churches. The idea would be to invite different organisations with an interest and expertise on the subject of climate change, recycling, etc to display information. The exhibition would be open to the people in the village and very importantly the children and would inform them of the ways that the community and individuals could play their part in reducing the risk that climate change poses.

I have raised the possibility with members of Harden Congregational Church and would be prepared to work with the Council if there is any interest in a joint event.

I have spoken to a friend, a member of St. Saviour's, who had attended a similar event recently. She has passed on some information about the organisation who staged it and some of the contributors by way of example. I am sure we could find many more between us including relevant departments of the District Council, associated organisations and village based societies.

For your information her list is as follows:-

Be the Change Events - Eco Fair

Website <https://bethechangeevents.co.uk/>

Email events.be the change@gmail.co.uk 07535 686374

Exhibitors included:-

Edible Playground schools
Fairmondo soaps etc
Bingley Nappy Library
Zero Waste Shop UK
Bradford Council Recycling
Get Out More communities and nature growing together
Dedee and Bee beeswax products
Tilda's Tribe soaps etc
Responsible Timber Company
Plastic Free Communities

I hope this is of interest and use to you. please contact me if you wish to take the discussion further

Best wishes.